

Optional Letter Submittal Request, In Lieu Of Plans, For Underground Electrical Rough

PUT ON DESIGN PROFESSIONAL'S COMPANY LETTERHEAD

(Letter may be paraphrased specific to a project but must be substantially identical to this sample -Example: When service is running overhead the second paragraph should be modified accordingly.)

Date _____

Division of Code Enforcement
Department of Public Works
41 S. Central, 6th Floor
Clayton, MO 63105

Re: Project Name _____
Location _____

Attention: Permit Processing & Electrical Plan Review

I am the Missouri Licensed Professional Engineer responsible for the electrical design and preparation of the electrical construction documents for the (insert project name) located at (insert address) . It is estimated that the electrical construction documents will be completed and submitted to your office on or about (insert date) .

Based on the anticipated load requirements I have professionally determined that the service requirements for the related underground rough-in work includes a (insert size) amp service consisting of (insert no. & size) conduits for (insert no. & size) conductors to be run underground from the utility point of service to the service disconnecting means. Such service disconnect shall be located immediately adjacent to the point of entrance of the service conductors.

I certify that the proposed service shall have sufficient ampacity for the anticipated load to be served and that all code required clearances will be maintained.

The following additional underground electrical rough-in work is requested on this partial permit:
 (insert general description of underground work such as conduit being run under or within floor slab)

Engineer's Seal:

Design Professional's Signature

Typed Name