



**CORRECTIONS MEDICINE
Credentials and Licensure
ACA Standard: 4 ALDF – 4D – 05**

Effective: March 1997

Revised: March 2015, April 2016, Dec 2018, July 2019

Reviewed: Aug 2001, Mar 2015, Apr 2017, Apr 2019

Policy Number:
CM – 20

- I. **PURPOSE:** To assure health care personnel maintain proper credentials and required licenses to perform certain functions specified under the law.

- II. **POLICY:** All medical providers, registered and licensed nurses and other licensed health care personnel must maintain a current State of Missouri license and comply with state and federal licensure, certification or registration requirements for their respective profession.

- III. **RESPONSIBILITY:** All staff members in the Corrections Medicine program are familiar with the content of this policy and the procedure therein.

- IV. **PROCEDURE:**
 - 1. Proof of current professional licensure must be presented before employment with Saint Louis County commences.
 - 2. All licensed health care personnel, including medical providers and nurses, are responsible to show proof of license renewal. Licenses are verified by the employee’s supervisor, and verification is sent to the Saint Louis County Department of Public Health (DPH) Human Resources office with each annual performance appraisal.
 - 3. Health care personnel who do not present a current license shall not be permitted to work until proof of the current license is on file in the DPH Human Resources.
 - 4. It is the responsibility of all employees to maintain continuing education requirements for license renewal. It is the responsibility of the employee to provide documentation of all continuing education requirements to Human Resources when requested.
 - 5. Qualified health care professionals do not perform tasks beyond those permitted by their credentials and licensure.
 - 6. Corrections Medicine staff and health care providers that are found to have falsified their professional license shall immediately be reported to DPH Human Resources or to their employer and will be escorted off the premises with disciplinary actions to follow.

- V. **REFERENCES:**

American Correctional Association; Performance-Based Standards for Adult Local Detention Facilities, fourth edition; 2004; Standard 4-ALDF-4C-01

National Commission on Correctional Health Care; Standards for Health Services in Jails; 2018; Standard J-A-01 and Standard J-E-07